



## TERMS AND CONDITIONS

### BAFTA Rocliffe New Writing Forum in New York

1. Submission of a script confirms the entrant's acceptance of the terms and rules.
2. Entries will be accepted from 1 June 2011.
3. There are two closing dates for submissions:
  - a. **Early Bird Closing Date** for submissions on 30 June 2011 entry fee is £30 (thirty pounds)
  - b. **Late Closing Date** will be 6 July 2011 with an entry fee of £40 (forty pounds)
4. Entries will not be accepted after this date.
5. The script must be for television and can be either a situation comedy or a sketch from an original sketch show format.
6. Entrants can enter individually or as part of a writing team of up to a maximum of three people however only ONE writer can be nominated to be taken to New York as part of the prize.
7. BAFTA and Rocliffe cannot accept any responsibility for any problem with the postal service which may result in any entry being lost or delayed. Proof of sending is not proof of receipt.
8. Entries must be in hard copy and should be sent by post to Alex Cook, BAFTA Rocliffe New Writing Forum (New York), BAFTA 195 Piccadilly, London W1J 9LN.
9. Each script submission (per extract submitted) must include a £30 (thirty pounds) non-refundable fee for Early Bird fee or £40 for Late Entry fee. Payments must be made in UK Sterling, by cheque made out to Rocliffe Ltd from a UK Bank or via PayPal (Go to [www.rocliffe.com](http://www.rocliffe.com) – Script Application page), a print out of the Paypal confirmation email must be included with your script application.
10. We charge one submission fee per script. We will accept a maximum of three submissions per writer, however each submission will incur an entry fee.
11. You must include the submission materials as outlined in the application form and payment in order to be considered.
12. You should only submit work if you are available to:
  - a. Attend an interview at BAFTA (London) between 8-10 August (if selected for Stage 3 of the judging process);
  - b. Travel to New York on 20 until 25 September 2011.
13. To be eligible to enter you must meet the following criteria:
  - a. You must be 18 or over on 1 June 2011.
  - b. You must be a UK resident (including Channel Islands and the Isle of Man)

- c. You must not previously have had a full network commission (for any broadcaster) though we do not consider individual sketches or contributing scenes for existing shows to comprise a full network commission.
- d. You must not be a BAFTA or Rocliffe employee or any person connected to the BAFTA Rocliffe New Writing Forum or their close relative.
- e. Proof of age, identity and eligibility may be requested. BAFTA and Rocliffe's decision as to the eligibility of individual entrants will be final and no correspondence will be entered into.
- f. Not have any issue that would prevent you obtaining a visa and/or appropriate passport to enter the USA which will be the participants' responsibility, not the responsibility of BAFTA or Rocliffe and is a requirement of participation.

14. Entrants must submit:

- a. Short synopsis – 25 words
- b. Introduction to extract
- c. Ten minute extract of a script for a television sit-com or sketch show. This is around 10 pages in length. The script must be legibly typed and formatted to industry standards.
- d. Treatment or outline of how the series would develop (1 Page A4 – max 500 words)
- e. Sample story lines that will be told in your series (min three, max six)
- f. Character breakdown of main characters
- g. Industry relevant biography

15. Please arrange hard copy paperwork in the order listed above and on the application form.

16. Submission will only be accepted in hard copy in the format outlined below, accompanied by a signed submission form and proof of payment.

17. Only standard script formats will be accepted on white paper, one or two sided scripts accepted.

For more information on formats, we recommend you look at [www.bbc.co.uk/writersroom](http://www.bbc.co.uk/writersroom)

18. All script pages must have scene and page numbers.

19. All entries must be written primarily in English. Any part of the entry not written in English must be accompanied by a translation.

20. Entries will be judged on the following criteria:

- a. The originality and strength of the idea
- b. The accomplishment and quality of the writing of the sample script
- c. The strength of voice and potential in the writer
- d. Adaptability for the US market

21. Entries will be judged through the following process:

- a. Stage One: All scripts will be read by an experienced script reader and each writer will receive a script report. The readers will assess the sample scripts against the criteria outlined and select a shortlist of up to 25 entries.
- b. Stage Two: Up to 25 shortlisted entrants will be contacted. If a shortlisted entrant cannot be contacted after reasonable attempts have been made to do so, BAFTA and Rocliffe reserves the right to offer the prize to the next best entry. The judging panel will review the long listed entrants and select a short list of up to 15 projects. These 15 will be read by

executives nominated by the NYTV Festival who will put up to 10 entrants forward for interview. We may ask for further examples of writing at this point.

- c. Stage Three: The short listed entrants will be interviewed between 8 – 10 August by a select panel of guest judges, BAFTA, Roccliffe and NYTV Festival representatives
22. BAFTA and Roccliffe reserve the right to reject any entry for any reason at their absolute discretion.
23. No email submissions will be accepted.
24. Entries will not be returned so please remember to keep a copy. Unsuccessful entrants will be sent a script report by 30 September 2011.
25. Entering scripts for consideration for the BAFTA Roccliffe New Writing Forum constitutes permission to use the selected writers' names and script title for publicity and promotions without any additional permission being sought. All featured writers' email addresses will be listed on the handout which is distributed at the BAFTA Roccliffe New Writing Forum (New York), published on the BAFTA and Roccliffe websites, Facebook and Twitter pages.
26. All entries must be the original work of the entrant, can not have previously been broadcast via any medium, and must not infringe the rights of any other party. BAFTA and Roccliffe accepts no liability if entrants ignore these rules and entrants agree to fully indemnify BAFTA and Roccliffe against any claims by any third party arising from any breach of these rules.
27. Entries must not contain defamatory, obscene, offensive or any other unsuitable material. Original ideas must be suitable to be broadcast by BAFTA and Roccliffe.
28. Entrants permit BAFTA and Roccliffe to edit or change entries in any way it may in its sole discretion consider necessary for the purposes of use in the BAFTA Roccliffe New Writing Forum (New York) and the uses set out above.
29. By applying for the BAFTA Roccliffe New Writing Forum (New York), entrants warrant that they have legal capacity to enter the BAFTA Roccliffe New Writing Forum (New York) and agree to be bound by these terms and conditions.
30. Entrants will retain the copyright in any script or pitch idea developed by the entrant as a result of being selected for the BAFTA Roccliffe New Writing Forum (New York) but will grant BAFTA and Roccliffe a non-exclusive licence to broadcast the rehearsed reading across all media, as well as use it on any online platforms, subject to being commissioned on usual contractual terms.
31. The names of the all selected entrants and any entrant whose entry is broadcast or used on-line will be made public. Entrants must agree to take part in any pre or post- BAFTA Roccliffe New Writing Forum (New York) publicity if required.
32. BAFTA and Roccliffe's decision is final and no correspondence will be entered into.
33. BAFTA and Roccliffe reserves the right to disqualify any entry which breaches any of these terms and conditions.
34. BAFTA and Roccliffe reserves the right to cancel the BAFTA Roccliffe New Writing Forum (New York) at any stage, if deemed necessary in its opinion, and if circumstances arise outside its control. In this BAFTA Roccliffe New Writing Forum (New York), a notice will be posted on the following websites: [www.bafta.org](http://www.bafta.org) and [www.rocliffe.com](http://www.rocliffe.com)

35. BAFTA and Rocliffe reserves the right to amend these terms and conditions at any stage, including changing or substituting the prize. In this BAFTA Rocliffe New Writing Forum (New York), a notice will be posted on the following website: [www.bafta.org](http://www.bafta.org) and [www.rocliffe.com](http://www.rocliffe.com)
36. These Terms and Conditions are governed by the laws of England, Scotland, Northern Ireland and Wales.