

GUIDELINES, TERMS AND CONDITIONS

BAFTA Rocliffe New Writing Forum 2013 - Feature Film

1. RULES AND GUIDELINES

- 1.1. Entries will be accepted from **5th August 2013**.
- 1.2. Submission Deadlines:
 - 1.2.1. **Early Bird Closing Date** for submissions – **20th August 2013**.
 - 1.2.2. **Final Closing Date** for submissions – **20th September 2013**.
- 1.3. Entries will not be accepted after **20th September** unless postmarked prior to this date. Email entries will be accepted up until midnight on each of the deadlines. BAFTA and Rocliffe do not accept responsibility for problems with the postal service which may result in any entry being lost or delayed. Proof of sending is not proof of receipt.
- 1.4. The extract must be for Short or **Feature Films**. We are not accepting sitcom or TV drama.
- 1.5. All entries will be considered by an industry BAFTA **Film** Selection Panel.
- 1.6. Entries must be the original work of the entrant, and must not infringe the rights of any other party. BAFTA and Rocliffe accept no liability if entrants ignore these rules and entrants agree to fully indemnify BAFTA and Rocliffe against any claims by third parties arising from breach of these rules.
- 1.7. Entrants can enter individually or as part of a writing team. Both writers will be acknowledged in all billing.
- 1.8. Entrants must fill in the online application form and they will receive an email with their application reference number, a copy of which is also sent to Rocliffe.
- 1.9. Entries received that do not contain all materials outlined (see YOUR ENTRY) and payment or payment reference will not be considered.
- 1.10. You should only submit work if you are available to:
- 1.11. Attend the event in London on the week commencing **11 November 2013** (if selected by the judging process);
- 1.12. Entering scripts for consideration for the BAFTA Rocliffe New Writing Forum constitutes permission to use the selected writers' names and script title and email addresses for publicity and in handouts without additional permission being sought.
- 1.13. BAFTA and Rocliffe reserve the right to cancel the BAFTA Rocliffe New Writing Forum and propose a new date or to amend these terms and conditions. If this is deemed necessary, a notice will be posted on: www.bafta.org and www.rocliffe.com
- 1.14. BAFTA and Rocliffe reserve the right to reject any entry for any reason at their absolute discretion. BAFTA and Rocliffe's decision is final and no correspondence will be entered into.
- 1.15. Submission of a script confirms the entrant's acceptance of the terms and conditions which are governed by the laws of England, Scotland, Northern Ireland and Wales.

2. ELIGIBILITY

- 2.1. To be eligible to enter you must meet the following criteria:
 - 2.1.1. You must be 18 or over on 1st April 2013.
 - 2.1.2. You must not be a BAFTA or Rocliffe employee or any person connected to the BAFTA Rocliffe New Writing Forum.
 - 2.1.3. Proof of age, identity, residency and eligibility may be requested. BAFTA and Rocliffe's decision as to the eligibility of individual entrants will be final and no correspondence will be entered into.

3. YOUR ENTRY

- 3.1. Fill in the online Application Form to generate an application reference number, a copy of which is automatically sent to Rocliffe. Do not fill this in more than once per extract. If you haven't received it within 30 minutes email scripts@rocliffe.com
- 3.2. Entrants must submit:
 - 3.2.1. A complete automated email entry form (payment details like paypal ref can be included later)
 - 3.2.2. Industry relevant biography, 100 words per writer on a separate page. It is acceptable to put 'This is my first script' (we love discovering new talent).
 - 3.2.3. Short synopsis – 25 words
 - 3.2.4. Treatment or outline of the film (500 words max)
 - 3.2.5. Character breakdown of featured characters (50-100 words per character)
 - 3.2.6. Introduction to extract that sets the scene (100 words)
 - 3.2.7. 10 page extract of the script (you may spill onto the 11th page to end a scene), typed and formatted to industry standards. Pages should be numbered 1-10.
 - 3.2.8. 3.2.2 to 3.2.7 can be combined into one document.
- 3.3. Script Extract should be 10 pages (can go into 11th page) & contain your script extract only. The name of this document should read: Your Application Reference Number – your script title – script. No personal details to appear. Do not send full scripts.
- 3.4. All script related support material items should carry the application number and the script title but not your name. Support material should be no more than 2.5 pages and arranged in the following order: Logline, Treatment, Character Breakdown, Introduction.
- 3.5. Script extracts should be typed and follow standard script format. For information on formats, we recommend you look at www.bbc.co.uk/writersroom
- 3.6. Email submissions:
 - 3.6.1. Forward these with your email entry form, and attach your submission materials. Send as a single email to esubmissions@rocliffe.com (all documents as pdfs).
 - 3.6.2. Biography on a separate page with full name of writer(s) and script title. Please ensure it has the writers full name and application number.

3.6.3. Script and Support material may be combined into a single document or as two documents named Application Number – Title - support materials or script.

3.7. Hard copy submissions:

3.7.1. Must be post-marked the day prior to the deadline (early bird or final) or hand-delivered by 5pm on the day of the deadline, marked for the attention of Alex Cook, BAFTA Rocliffe New Writing Forum, BAFTA 195 Piccadilly, London W1J 9LN.

3.7.2. Print the application form with the support material and script on white paper, double-sided scripts accepted.

3.7.3. Please do not bind, staple, paperclip or bulldog your submission

3.7.4. Entries will not be returned so please retain to keep a copy.

3.8. Each script extract entered must include a non-refundable fee. Payments must be made in UK Sterling by cheque made out to Rocliffe Ltd from a UK Bank, or via PayPal on www.rocliffe.com, the PayPal reference can be added manually to your entry form.

3.9. Entrants permit BAFTA and Rocliffe to edit featured entries for the purposes of use at the BAFTA Rocliffe New Writing Forum, in consultation with the writer.

3.10. Entrants retain the copyright in any script or pitch idea developed by the entrant as a result of being selected.

3.11. Please do not include artwork or casting suggestions.

3.12. All entries must be written primarily in English with translation provided for any foreign language sections.

3.13. Entry Fees

3.13.1. Early Bird fee is £5 for hard copies (posted or hand delivered) or £10 for email submissions.

3.13.2. Final Entry fee is £10 for hard copies (posted or hand delivered) or £20 for email submissions.

3.14. We charge one submission fee per script. There is no maximum submission per writer, however each submission will incur an entry fee.

3.15. All entrants will receive email confirmation of receipt of email one week from **final** entry deadline and will receive email notification of the status of their submissions after each stage. If you do not receive an email please contact scripts@rocliffe.com

4. JUDGING PROCESS

4.1. Entries will be judged on the following criteria:

4.1.1. The originality and strength of the idea

4.1.2. The accomplishment and quality of the writing of the sample script extract

4.1.3. The strength of voice and potential in the writer

4.2. Entries will be judged through the following process:

4.2.1. **Stage One:** The panel of industry guests will assess all the scripts submitted against the criteria outlined and select a shortlist of up to 12 entries.

4.2.2. **Stage Two:** A select panel will review the short listed entrants and select the three extracts to be featured.

4.2.3. **Stage Three:** The featured writers will be informed week commencing 14th October 2013 with the scripts performed at the London event, week commencing 11th November 2013.

4.3. Following the showcase, featured writers will have up to six weeks to redraft their scripts before resubmitting them to Roccliffe for a prize of a full length script report.