**TERMS AND CONDITIONS**

**BAFTA Rocliffe New Writing Forum in the UK**

1. Submission of a script confirms the entrant's acceptance of the terms and conditions.
2. Entries will be accepted from 1 September 2011. There are two closing dates for submissions:
	1. **Early Bird Closing Date** for submissions on 23 September 2011 entry fee is £5 .
	2. **Final Closing Date** will be 6 October 2011 with an entry fee of £10
3. BAFTA and Rocliffe are not responsible for problems with the postal service which may result in any entry being lost or delayed.
4. We accept extracts from film (feature or short), television (drama, comedy, sitcom, original sketch shows)
5. Entrants can enter individually or as part of a writing team however only two writers can take part in the showcase.
6. Entrants must submit:
7. Submission Form
8. Industry biog – on a separate page
9. Short synopsis – 25 words
10. Treatment or outline of how the series would develop (1 Page A4 , 500 words max )
11. Sample story lines if submitting a TV series (min three, max six)
12. Character breakdown of featured characters
13. Introduction to extract
14. Ten minute extract of a script (10 to 12 pages in length). The script must be legibly typed and formatted to industry standards.
15. All support material items (c-h) should include your surname and the script title but not your full name or contact details. Your full name should appear on your biography. Please do not include artwork
16. All entries must be written primarily in English with translation provided for any foreign language sections.
17. Post or hand deliver your submission to Alex Cook, BAFTA Rocliffe New Writing Forum , BAFTA 195 Piccadilly, London W1J 9LN. To help us we would appreciate it if you would:
	1. Print your submission on white paper, two sided scripts accepted. For more information on formats, we recommend you look at www.bbc.co.uk/writersroom
	2. Put scene and page numbers on the script pages. Only the script pages need to be numbered.
	3. Please use paperclips/bulldog clips to keep your submission together as staples and bindings cause extra admin
18. Each script submission (per extract submitted) must include a £5 non-refundable fee for Early Bird entry or £10 for Final Entry. Payments must be made in UK Sterling, by cheque made out to Rocliffe Ltd from a UK Bank or via PayPal on www.rocliffe.com, please include the Paypal reference number on the script application form.
19. We charge one submission fee per script. We will accept a maximum of three submissions per writer, however each submission will incur an entry fee.
20. You should only submit work if you are available to attend the BAFTA event in London on 8 November
21. Entries will be judged on the following criteria:
	1. The originality and strength of the idea
	2. The accomplishment and quality of the writing of the sample script extract
	3. The strength of voice and potential in the writer
	4. Suitability for a theatrical performance.
22. Entries will be judged through the following process:
	1. **Stage One:** Scripts will be read by a member of our script selection panel made up of industry executives, producers, development executives, writers, actors, directors who will propose submissions that meet the criteria.
	2. **Stage Two:** A longlist of up to 25 entries is selected. Writers will be contacted and asked to email a copy of their submission.
	3. **Stage Three:** Three scripts are selected to be featured. If a shortlisted entrant cannot be contacted after reasonable attempts, BAFTA and Rocliffe reserve the right to offer the slot to the next entry on the longlist.
23. BAFTA and Rocliffe reserve the right to reject any entry for any reason at their absolute discretion. BAFTA and Rocliffe’s decision is final and no correspondence will be entered into. Feedback on scripts can be provided via an independent submission report from Rocliffe at a cost of £25
24. Entries will not be returned so please remember to keep a copy.
25. Entries must be the original work of the entrant, can’t have previously been broadcast via any medium, and must not infringe the rights of any other party. BAFTA and Rocliffe accept no liability if entrants ignore these rules and entrants agree to fully indemnify BAFTA and Rocliffe against any claims by any third party arising from breach of these rules.
26. Entrants permit BAFTA and Rocliffe to edit entries for the purposes of use at the BAFTA Rocliffe New Writing Forum, in consultation with the writer.
27. Entrants will retain the copyright in any script or pitch idea developed by the entrant as a result of being selected.
28. BAFTA and Rocliffe reserve the right to cancel the BAFTA Rocliffe New Writing Forum. If this is deemed necessary a notice will be posted on: [www.bafta.org](http://www.bafta.org) and [www.rocliffe.com](http://www.rocliffe.com) and a new date proposed.
29. BAFTA and Rocliffe reserve the right to amend these terms and conditions. Should this be deemed necessary a notice will be posted on [www.bafta.org](http://www.bafta.org) and [www.rocliffe.com](http://www.rocliffe.com)
30. Due to demand, Rocliffe now offers an independent script extract submission feedback service from professional script readers giving writers individual feedback on each element of their submission for an additional fee of £25.
	1. These reports are separate to and independent of any decision made during the selection process. The aim is to give the writer a fuller understanding of how their script will be professionally received.
	2. BAFTA is not responsible for the content of these reports they are an independent service offered by Rocliffe.
31. Entering scripts for consideration for the BAFTA Rocliffe New Writing Forum constitutes permission to use the selected writers’ names and script title for publicity without additional permission being sought, Featured writers’ email addresses will be made available through BAFTA and Rocliffe communication channels.
32. These Terms and Conditions are governed by the laws of England, Scotland, Northern Ireland and Wales.