

NOTE FOR FIRST-TIME ENTRANTS**ENTRY**

There are two stages to entry:

1. Submission of the online entry form at:

<http://www.bafta.org/awards/film/entering-a-film,131,BA.html>

2. Submission of the Screen Credits form and supporting material
 - i. A pdf, excel or word document including the film's confirmed final opening and closing credits as they appear on the exhibited print of the film
 - ii. A pdf, jpeg or other image of the film's final poster credit block

The deadline for entry and receipt of all the above materials is Thursday 18 November

All films must be entered in all eligible categories (i.e. a film cannot be entered just for Film Not in the English Language or Outstanding Debut). See p4 of the Rule Book for exceptions.

VOTING AND JURIES

The Longlist, Nominations and Winners in most categories are voted for by the Academy's Film Voting Members over three rounds of voting.

There are over 6000 voting members, and the members are split into smaller sub-groups ('Chapters') of a minimum of 80 specialists (e.g. Cinematography, Editing).

- In Round One, all members vote to reduce the Entered Films List (c. 320 films) to a Longlist of 15.
- In Round Two, all members vote to reduce the Longlist to five nominations in each category.¹
- In Round Three, all members (or the specialist Chapter in most categories) votes for the winner.

Exceptions to this are:

- Outstanding Debut (jury only)
- Outstanding British Film (membership then Film Committee then jury)

¹ Five films are Longlisted, and three nominated in Animated Film

- Film Not in the English Language (just the Chapter vote for the nominations, all members vote for the winner)

WAYS FOR MEMBERS TO SEE YOUR FILM

The Academy aims to screen a broad selection of eligible films at its headquarters in Piccadilly throughout the year. In addition, BAFTA members are able to see films for free in our partner cinema chains (Cineworld, Odeon and Vue) Mondays to Thursdays.

As it is not possible for BAFTA to screen all films released within the awards year, entrants are encouraged to allow Film Voting Members free access to eligible films at additional outside screenings.

The Academy does not send DVD screeners of films to its voting members, but it is permissible for entrants to do this themselves. Screeners can be sent to the whole membership or to a smaller selection. This could be UK- or US-based members only, or a random sample of a certain number, provided by BAFTA.

Entrants cannot target a specific Chapter, except the Film Not in the English Language Chapter, as the nominations in this category are voted for just by this group. This list is available on request, but can only be used for mailing of films eligible in this category.

It is not compulsory for an entrant to 'campaign' for their film by offering additional screenings or sending DVD screeners to voters.